

**REGULAR MEETING NO. 948**

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
First Supervisory District, Erie County  
Wednesday, December 13, 2017**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, December 13, 2017, at the Erie 1 BOCES Education Campus, West Seneca, NY. The meeting was called to order by President, John Sherman at 4:03 p.m.

**Members Present:** John Sherman (President), Edward Cavan (Vice-President), Andrew Loeb, Judith Katz, Janet MacGregor Plarr, Mary Busse, Raymond Carr

**Others Present:**

Lynn Marie Fusco, District Superintendent/CEO, James Fregelette, Executive Director Administrative Services and Operations; Melody Jason, Executive Director of Instructional Services; Colleen Sloan, General Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Director of Human Resources Services; Deanna Schettine, Business Administrator; EPEA: John Marinelli, John Snyder, Joe McNamara

Candace Reimer, Director of Communication Services explained how sharing information has evolved over the years and also introduced Lori Sosenko, Senior Messaging & Graphics Liaison and Kim Borden, Senior Printing Technician who shared their expertise and responsibilities servicing school districts. Kim Gretka and Michelle Rozanski, Graphic Artists, provide graphic design to customers. Working with many districts has made the team well versed in meeting any public information need.

Mrs. Plarr moved, seconded by Mr. Carr, to approve the draft of the Regular meeting minutes, No. 947, dated November 8, 2017.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Busse moved, seconded by Mrs. Plarr, to approve the Treasurer Report dated October 2017.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, to accept the Monthly Contract Adjustment Summary as of 10/9/17 for the October 2017-18 billing.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Katz moved, seconded by Mrs. Plarr, to approve the Budget Transfers/Decreases/Increases for the period of November 2, 2017 To December 6, 2017.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to adopt the following resolutions for the

**PRESENTATION**

**APPROVAL OF  
REGULAR  
MEETING  
MINUTES  
No. 947**

**TREASURER'S  
REPORTS**

**MONTHLY  
CONTRACT  
ADJUSTMENTS**

**BUDGET  
TRANSFERS/  
INCREASES/  
DECREASES**

2017-18 school year.

**CANISTEO-GREENWOOD CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Canisteo-Greenwood Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$62,683.

**PORTVILLE CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Portville Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$61,272.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the bid actions per the recommendation of the Purchasing Manager.

- 1. **Office Supplies**  
Recommend awarding bid as listed below:

School Specialty, Inc.	\$351.25
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**INSTALLMENT  
PURCHASE  
AGREEMENT –  
CANISTEO-  
GREENWOOD  
CENTRAL  
SCHOOL  
DISTRICT**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
PORTVILLE  
CENTRAL SD**

**BID ACTIONS**

Cascade School Supplies	\$404.19
Pyramid Paper Company	\$519.66
W.B. Mason Co., Inc.	\$1,044.87
<u>Quill</u>	<u>\$1,911.55</u>
Grand Total	\$4,231.52

2. **Paper Supplies**

Recommend awarding bid as listed below:

Quill	\$1,766.66
Buffalo Envelope Company	\$1,957.07
Contract Paper Group, Inc.	\$18,314.20
Veritiv Operating Company	\$160,048.60
W.B. Mason Co., Inc.	\$668,480.43
<u>Grand Total</u>	<u>\$850,566.96</u>

3. **Fuel**

Recommend awarding bid as listed below:

<u>Vendor Name</u>	<u># Items Awarded</u>
Kurk Fuel	38
NOCO Energy	4
Mansfield	6

4. **High Speed Telecommunications Service**

All Awards are pending District commitment.

Orleans/Niagara BOCES Satellite Location at 606 6th St, Niagara Falls, NY 14301

Award to Spectrum	\$19,800	1 <sup>st</sup> 3 year total
(100 Megabit lit fiber)	\$79,200	12 year total

Contract will be 3 years with (3) optional 3 year renewals.

Orleans/Niagara BOCES Satellite Location at 50 Main St, Lockport, NY 14094

No Award. The BOCES does not want to pursue service at this location.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to accept the donation of a 2008 Chevy HHR, value \$1,000, 1 MAXIXYS MS908 Complete DIAnostic System tool for Potter Road, value \$1,900, 1 HUNTER DPOO Wheel Balance R with STD Accessories and HUNTER 20-2986-1 Basic COLLET Kit for Harkness Center, value \$4,100 and up to \$4,000.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to approve modifications to the Petty Cash

**DONATIONS**

List.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Katz moved, seconded by Mrs. Plarr, to approve the financial audit as presented by Lumsden & McCormick ending June 30, 2017.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the personnel actions/addendum excluding Item B1 per the recommendation of the District Superintendent/CEO. (Attachment D2).

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Dr. Fusco shared information from the Peel Schools visit which Mrs. Busse and Mr. Loeb attended. She also updated the BOE members on the Superintendent searches that she is conducting. She continues to work with school district BOE members as they are interested in focusing on developing leadership and governance skills as a team. Steve Graser is assisting with these retreats. The Superintendents Leadership initiative is moving forward and should be ready this spring. The Service Information Team continues to focus on the development of vision, core values and communication in which all divisions of the organization work together. Dr. Fusco also shared that Senator Tim Kennedy spent time at the Harkness Career and Technical Center and Senator Kirsten Gillibrand is scheduled to visit Harkness Career and Technical Center also to show her support for CTE programs for students.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent/CEO.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Busse moved, seconded by Mrs. Plarr, that the Board enter into executive session at 4:55 p.m. for the purpose of discussing the employment history of particular persons.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse to return to regular session at 5:13 p.m.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to accept Item B1 from the Personnel Agenda.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the employment agreement entered into between the District Superintendent, the Erie 1 BOCES Administrators Association and an employee and member of the Erie 1 BOCES Administrators Association.

**PETTY CASH FUND**

**FINANCIAL AUDIT APPROVAL**

**PERSONNEL ACTIONS/ ADDENDUM**

**MISCELLANEOUS**

**INCIDENTAL EMPLOYMENT AGREEMENTS AND SPECIAL CONTRACTS**

**EXECUTIVE SESSION**

**REGULAR SESSION**

**PERSONNEL ITEM**

**APPROVAL OF EMPLOYMENT AGREEMENT –**

7 Ayes

0 Nays

0 Absent

Motion Carried.

**E1BOCES  
ADMINISTRATOR  
ASSOCIATION**

Mr. Cavan moved, seconded by Mrs. Katz, that the meeting adjourn at 5:16 p.m.

7 Ayes

0 Nays

0 Absent

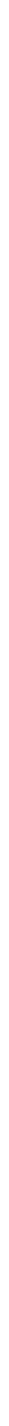
Motion Carried.

**ADJOURNMENT**

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Denise Polanski  
District Clerk





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