

**ERIE 1 BOCES
CODE OF CONDUCT
Plain Language Summary (2020-2021) - Revised June 24, 2020**

This document is a plain language summary of the Erie 1 BOCES Code of Conduct; it does not replace the complete Code of Conduct. The full text of the Code of Conduct may be obtained by contacting an Erie 1 BOCES building principal or supervisor or via the Erie 1 BOCES website.

School Climate

Every student has a right to attend school in a safe and supportive learning environment. The Board of Education, administration, and staff are committed to ensuring all individuals are treated with respect, and that students are provided with an atmosphere that is conducive to personal growth and educational development.

Student Dress Code

The responsibility for the dress and appearance of students rests with individual students and their parents. Student clothing, grooming, and appearance must comply with health and safety standards, and must not interfere with or distract from the educational process, or infringe upon the rights of others. Specifically, clothing should not be overly brief or revealing and undergarments should be covered; appropriate footwear should be worn at all times; clothing should not be perceived as being associated with gang or other unlawful behavior; and clothing should be appropriate for the student's course of instruction. The administration may take action in instances where individual dress does not meet these stated requirements.

Harassment, Bullying, and Discrimination

All BOCES employees must abide by and enforce school rules in a fair and consistent manner, and are expected to maintain a climate of mutual respect and dignity for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, gender identity or expression, sex, or other legally protected category. Employees must report incidents of discrimination and harassment that are witnessed or otherwise brought to their attention to the Dignity Act Coordinator (DAC) or Civil Rights Compliance Officer (CRCO) in a timely manner. Similarly, students and parents are expected to report incidents of discrimination, harassment, and/or bullying for resolution.

The BOCES DACs are as follows:

Harkness Career & Technical Center:	Dave Bogner	(716) 961-4070
Kenton Career & Technical Center:	Matthew Ciurczak	(716) 961-4010
Potter Career & Technical Center:	Kimberly Biniasz	(716) 821-7331
Northtowns Academy:	Diane AVECILLAS	(716) 961-4040
EDGE Academy	Jacquelyn Boss	(716) 558-5050
Twilight Program:	Terence Ruh	(716) 558-5068
Workforce Development:	Patricia Riegle	(716) 821-7027
Erie 1 BOCES Education Campus:	Patrick Canfield	(716) 821-7018
Special Education Satellite Locations:	John Pope	(716) 821-7017
Maryvale High School:	Gina Dailey	(716) 821-7026
E1B Learning Center (West Seneca):	Jacob Backe	(716) 821-7117
West Seneca West Elementary:	Michelle Mailhot	(716) 961-4103

The BOCES CRCOs are as follows:

Erie 1 BOCES Education Campus:	Michael Capuana (for students)	(716) 821-7462
Erie 1 BOCES Education Campus:	Kelly Eisenried (for staff)	(716) 821-7006

Student Attendance

All students must attend classes on a regular basis and participate in the classroom programs, activities, and discussions. Students who are absent from class, late for class, or leave class early must provide appropriate notification and/or excuses to the Attendance Office or such other appropriate personnel. Consequences for unexcused student absences, tardiness, and/or early departures may include, but are not limited to, in-school suspension, detention, and/or denial of course credit. As necessary, efforts will be made to address a student's school attendance problem, which may include involvement of the student's parents or family court.

Student Driving and Parking

Driving to school is a privilege, not a right. Students who abuse this privilege will not be allowed to park on school property. Students must visibly display the appropriate parking permit at all times while on school property during the school day. Unauthorized and improperly parked vehicles will be ticketed.

Technology and Electronic Devices

Students are permitted to have and use personal technology devices in the classroom at times, and to the extent, teachers and administrators deem acceptable. Students are expected to act thoughtfully and responsibly when using technology resources, either personal or BOCES-owned, and may not use those resources to invade the privacy of others, engage in harassment, bullying, or discrimination, gain access to or transmit inappropriate materials, disrupt the learning environment and otherwise violate applicable law or BOCES policies.

Prohibited Conduct

All students must promptly report any prohibited conduct to a teacher/administrator. No one who, in good faith, reports a violation will be retaliated against. A student who knowingly makes a false accusation will face disciplinary action.

Prohibited conduct includes, but is not limited to, the following:

- Conduct that is disorderly (including trespassing, and engaging in any act which disrupts the normal operation of the school community);
- Conduct that is insubordinate (including failure to comply with the reasonable directives of teachers, administrators, and other school staff);
- Conduct that is disruptive (including engaging in behavior that interferes with the health and safety of others, the learning environment, the school community, or BOCES/school based activities);
- Conduct that is violent (including threats of violence, acts of violence, possession of weapons, and the intentional destruction of property);
- Conduct that endangers the safety, morals, health, or welfare of others (including discrimination, harassment, bullying, and hazing; possessing, using, or selling alcohol, tobacco, illegal drugs, and other prohibited substances and their paraphernalia; and inappropriate touching or indecent exposure); and
- Academic misconduct (including plagiarism, copying, altering records, and other forms of cheating).

Consequences of Engaging in Prohibited Conduct

Students will be subject to disciplinary action as the facts may warrant, in accordance with due process requirements. Disciplinary measures may include: oral/written warnings, notification of parent/guardian, detention, suspension from transportation, an athletic program, extracurricular activity or other privileges, removal from the classroom, in-school suspension, short-term suspension (5 days or less), long-term suspension (more than 5 days) or permanent suspension from school. Discipline will be appropriate based on the seriousness of the offense and the student's previous discipline record.

Visitors/Volunteers

All persons on BOCES property or attending a BOCES function will conduct themselves in a respectful and orderly manner. Visitors and volunteers are required to adhere to BOCES policy as well as applicable laws and regulations. Parents or pupils who wish to observe a classroom while school is in session are required to provide rationale and obtain a prior approval in advance from the Building Principal. All visitors and volunteers will be required to sign the visitors register and follow specific building procedures, including the use of the Raptor Identification System where applicable.